

In-House Training Booking Form

CONTACT DETAILS

1ST CONTACT PERSON

TITLE	FIRST NAME	LAST NAME
ORGANISATION		
POSTAL ADDRESS		
EMAIL		
PHONE	MOBILE	
FAX	WEBSITE	

2ND CONTACT PERSON

TITLE	FIRST NAME	LAST NAME
PHONE (WEEK DAYS)	MOBILE PHONE	
FAX	EMAIL	

COURSE INFORMATION

COURSE VENUE ADDRESS		
DATE/S		
START TIME	FINISH TIME	APPROX NUMBER OF PARTICIPANTS

DETAILS FOR COURSE FLYER (if required)

ORGANISATION		
CONTACT PERSON		
PHONE (WEEK DAYS)	MOBILE PHONE	EMAIL
COST PER PERSON	COST FOR 2 PERSONS	
OTHER DETAILS/INSTRUCTIONS (I.E. FUNDRAISER, PAYMENT DUE PRIOR TO COURSE ETC)		

DEPOSIT PAYMENT DETAILS (see terms and conditions overleaf for details)

Amount \$1000 Cheque payable (made out to Parentshop)

Visa Master Card EFT Cash

CARD NO	NAME ON CARD
EXPIRY	CCV

SIGNATURE



0402 842 607 |  brad@parentshop.com.au

* Terms & conditions apply. (see overleaf) | Parentshop® Pty Ltd | ACN: 121 540 690 | ABN: 26 281 659 017

www.parentshop.com.au

Terms & Conditions

- 1.** The In-House fee does not include the presenter's travel and accommodation, venue hire and food or beverage expenses. These expenses are to be covered by your organisation.
- 2.** The base rate for an in-house course applies up to 15 participants per course. There is no minimum however the minimum cost will be \$3,000 (GST Inc.). For 16 participants or more, please refer to the rate card or contact us for a tailored quote.
- 3.** Only Parentshop licensed professionals are permitted to use Parentshop training materials. No participant is permitted to train others (including teachers, assistants or administration).
- 4.** Licence agreements are signed at the beginning of the training day and will be collected by the Parentshop presenter.
- 5.** Parentshop requires a non-refundable \$1000 deposit for training courses at the time of booking.
- 6.** Full payment must be received within 14 days of the course.
- 7.** Parentshop reserves the right to defer or cancel a course if there are conditions beyond its control. Every practical assistance will be given to reschedule alternative course dates and/ or provide a full refund (if applicable).

CLIENT APPROVAL

I / We have read the terms and conditions and wish to proceed with this booking. By ticking the box the below named person/s agree to all Terms and Conditions.

NAME

DATE

NAME

DATE



0402 842 607 |  brad@parentshop.com.au

* Terms & conditions apply | Parentshop® Pty Ltd | ACN: 121 540 690 | ABN: 26 281 659 017

www.parentshop.com.au